

ASSISTANT MINISTER FOR CYF

Job Description *(20 Hrs./Wk)*

Objective: To assist in creating an inclusive and loving faith community that equips youth for a life-long journey of discipleship.

Accountability: The Assistant Minister for CYF reports directly to the Associate Minister for Youth.

Responsibilities:

Pastoral Presence

- Know the names and faces of all UCC youth in grades 9-12 and strive to know the names and faces of the parents of each youth.
- Pray for the youth of UCC regularly.
- Set a tone of joyful enthusiasm at all high school youth ministry programs.
- Serve as a catalyst for spiritual growth, both in a small group setting and in everyday conversations with youth and youth leaders.
- Seek to be informed about any special joys, concerns or challenges being faced by the youth and his or her family and, as often as reasonable, pass that information on to the rest of the ministerial staff.
- Participate weekly in community and school events involving high school youth from UCC.

Outreach and Integration

- Stay involved in regular outreach not only with participating youth, but with the CYF youth of UCC who do not currently participate.
- Strategize regularly with the youth staff about any youth or parents who don't seem to be connecting.
- Ensure that first-time guests at CYF programs receive exceptional and timely follow up, so that all youth who want to become a part of UCC can do so in a way that feels welcoming and natural to them.

Programming and Administration

- Plan and implement weekly CYF Sunday night youth group.
- Be present during Sunday school and provide leadership and assistance when needed.
- Attend regular youth leader and staff meetings for encouragement, training and coordination.
- Attend other youth programs, retreats and events as assigned by the Associate Minister for Youth.
- Participate in one of the weekly worship services at UCC.
- Serve in the worship leadership rotation for morning and evening services.